

# Using this guide

The chapters in this monograph are generally divided into four sections as set out below and illustrated in Figure 1 (overleaf):

**Some basics:** a general guide for those who do not regularly let contracts.

**Australian Government requirements:** a summary of compulsory provisions, as well as policy and best practice ‘should do’ items.

**Risk management:** generic information to save reinventing the wheel.

**Tips and traps:** a compendium of experiences in the public and private sectors.

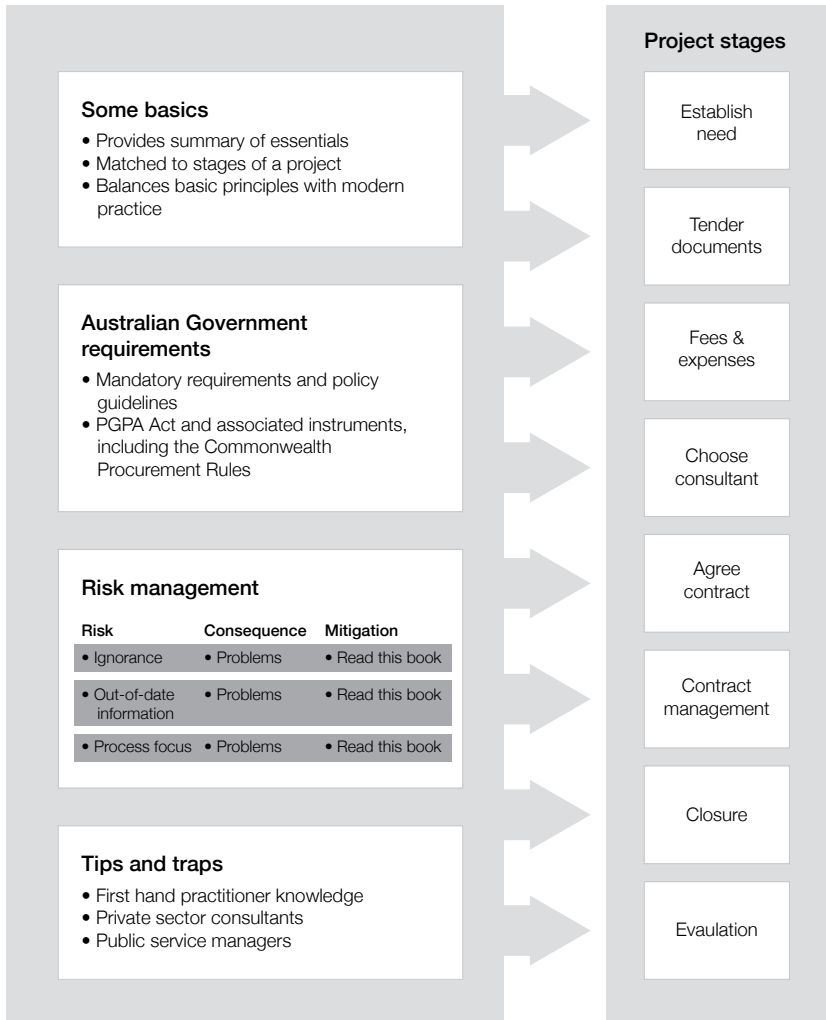


Figure 1. How to use this guide

This text is taken from *Managing Consultants: A practical guide for busy public sector managers*, by Leo Dobes, published 2016 by ANU Press, The Australian National University, Canberra, Australia.